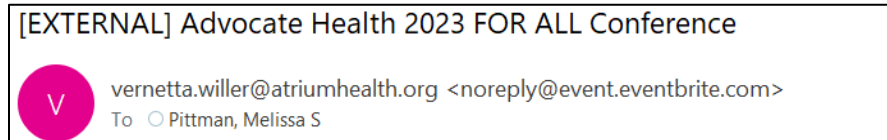# 5 Steps to Access the 2023 FOR ALL Conference

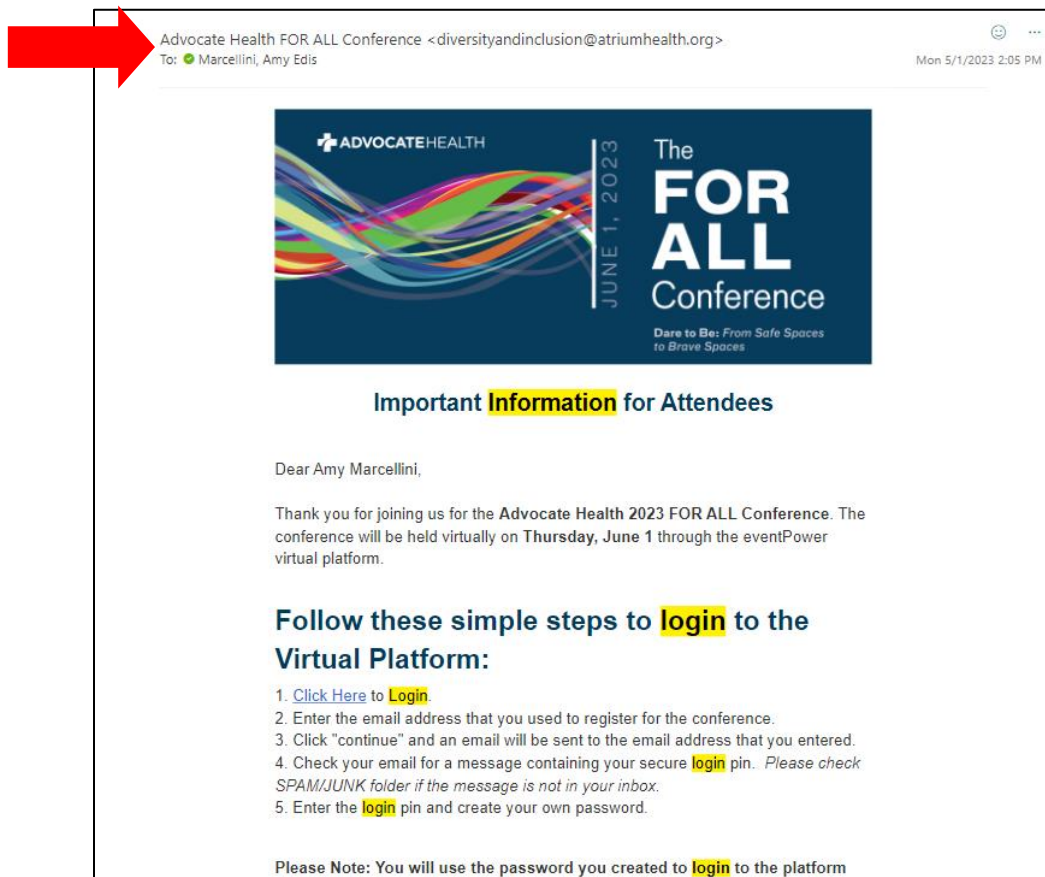1. After you're registered via Eventbrite you will receive a confirmation email from vernetta.willer@atriumhealth.org <noreply@event.eventbrite.com> (see screenshot below)
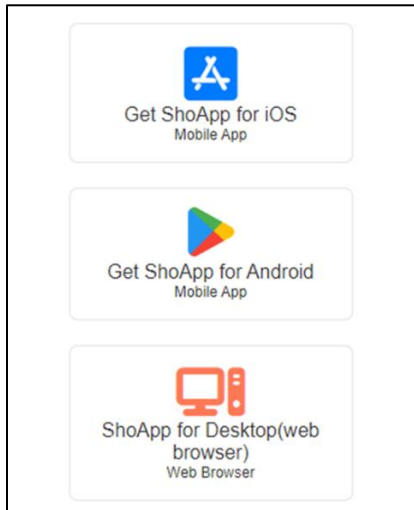
NOTE: YOU'RE NOT DONE YET!

2. Next, you will receive an instructional email from: **Advocate Health FOR ALL Conference** <**diversityandinclusion@atriumhealth.org**> (see screenshot below). Follow the instructions in that email to create a profile on the eventPower platform to access the event.
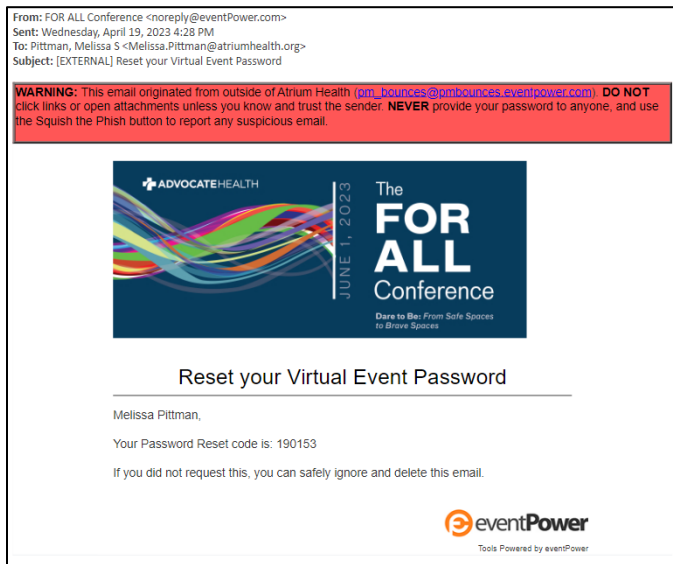
   Please create your profile as soon as possible. We recommend you do so <u>prior to the conference</u>, to ensure a smooth experience and allow time for our team to troubleshoot any unexpected errors.

Advocate Health FOR ALL Conference <diversityandinclusion@atriumhealth.org>
To: ● Marcellini, Amy Edis   Mon 5/1/2023 2:05 PM

ADVOCATEHEALTH

JUNE 1, 2023

The
FOR ALL
Conference

Dare to Be: *From Safe Spaces to Brave Spaces*

Important Information for Attendees

Dear Amy Marcellini,

Thank you for joining us for the **Advocate Health 2023 FOR ALL Conference**. The conference will be held virtually on **Thursday, June 1** through the eventPower virtual platform.

Follow these simple steps to login to the Virtual Platform:

1. Click Here to Login.
2. Enter the email address that you used to register for the conference.
3. Click "continue" and an email will be sent to the email address that you entered.
4. Check your email for a message containing your secure login pin. *Please check SPAM/JUNK folder if the message is not in your inbox.*
5. Enter the login pin and create your own password.

Please Note: You will use the password you created to login to the platform

3. You will be prompted to select your device (iOS, Android, or Desktop/Browser) and enter the email address you used to register.

4. Retrieve the secure login pin sent to your email address (remember to check your junk folders).

5. Enter your pin on eventPower and create your password.