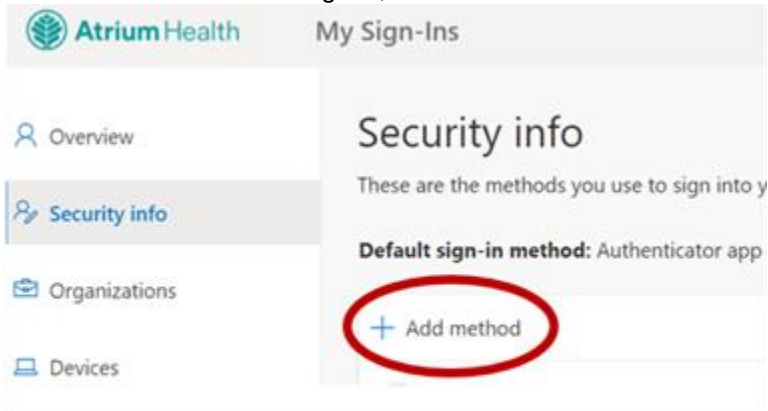Atrium Health Azure MFA Enrollment

To Register for the new Multifactor method using the following steps. You will need to use a web browser, mobile phone and the Authenticator app.

1. In a WEB BROWSER: Go to https://aka.ms/mysecurityinfo.
2. In the WEB BROWSER: Sign in, then click **Add Method.**

3. WEB BROWSER: From the drop down list, choose **Authenticator app AND/OR Phone** and click **Add.**

PHONE METHOD

1. Once 'Phone' is selected as the method from the drop down, add your phone number in the dialog box.

Phone ✕

You can prove who you are by answering a call on your phone.

What phone number would you like to use?

| United States (+1) ⌄ | Enter phone number |

🔘 Call me

Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement.

Cancel　　**Next**

2. When you click Next, the service will call you from 704-446-6161. Press the # key to authenticate the call.

3. Once the phone call is answered and you press #, a success message will appear.

Phone　　✕

✅ Call answered. Your phone was registered successfully.

Done

AUTHENTICATOR APP METHOD

1. WEB BROWSER: Follow the instructions to install and configure the new Multifactor Authentication method on your device.
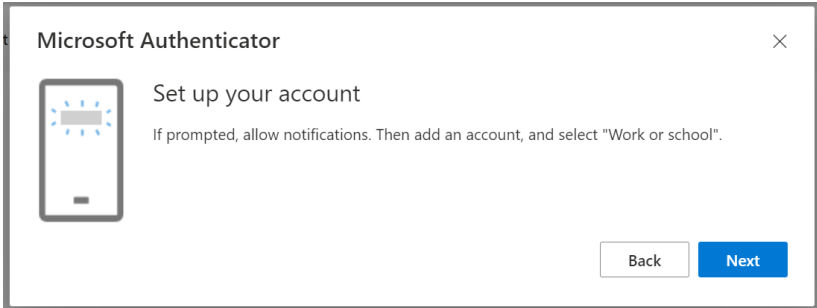
Microsoft Authenticator　　✕

🔒 **Start by getting the app**

On your phone, install the Microsoft Authenticator app. Download now

After you install the Microsoft Authenticator app on your device, choose "Next".

I want to use a different authenticator app

Cancel　　**Next**

2. MOBILE PHONE: Install the Microsoft Authenticator app.
3. MOBILE PHONE: Once the app is installed, open the app. You will be prompted to add an account – choose "Work or School".
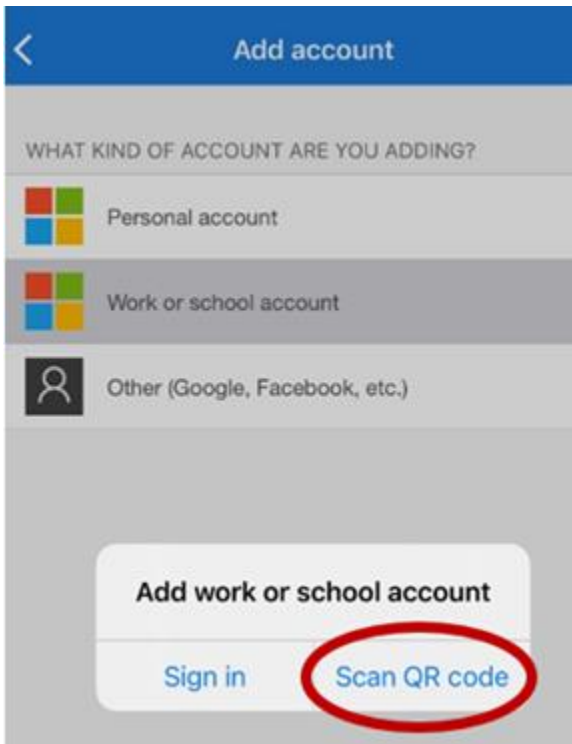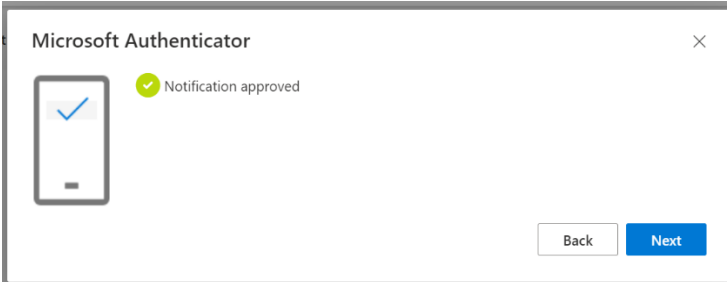

If you already have the authenticator app installed, select the + button in the top right part of the screen.
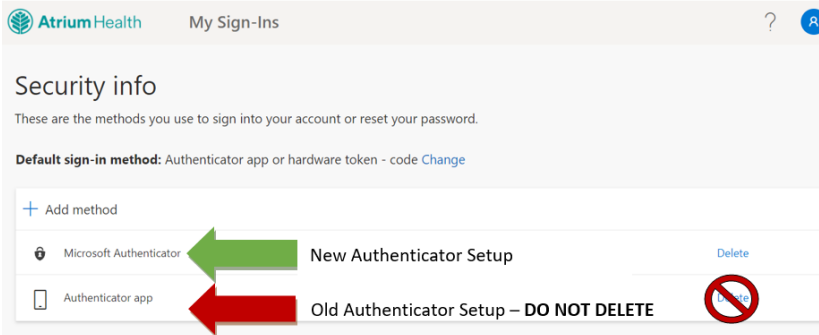
4. MOBILE PHONE & WEB BROWSER: The mobile app will then ask you to scan the QR code on from the browser window.
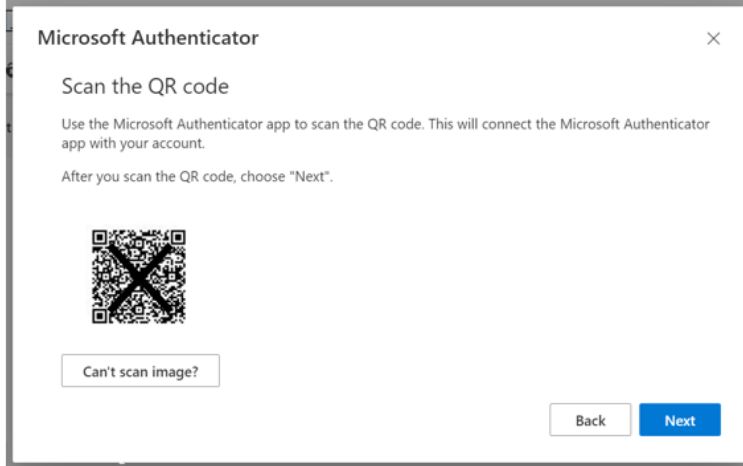
5. WEB BROWSER: Select Done to complete Authenticator configuration.

6. WEB BROWSER: You will receive a green notification in the portal if setup was successful.

DO NOT DELETE THE OLD AUTHENTICATOR APP ENTRY.