

Commencement Procession and Program Instructions

Administration, Governing Board, Special Guests, Program Chairs, Faculty

The procession begins with the Mace Bearer followed by the Administration, Governing Board, Program Chairs and Faculty. Please enter your assigned seating area and stand in front of your chair and remain standing. **Do not sit down until directed to do so by Chairperson Castrodale.** Scripts (for those on stage) and/or programs will be on your seat.

Once the awarding of degrees begins, Dr. Eudy will ask the Program Chair (seated on stage) to take their place on the far-right front of the stage (near the right stairs facing the audience) and will also ask the program faculty to stand (in place) as graduates come forward to receive their degree.

Undergraduate students - Once students get to the stage, their name will be called, and they will proceed towards Dean Corsello who will hand them their diploma. They will continue towards President Uzarksi, shake her hand and they will turn and face the audience to have their photo taken with the President. Students will then continue across the stage and shake the hand of their Program Chair prior to leaving the stage.

Graduate students – the Program Chair will come forward and stand in front of the diploma table. The graduate's name will be called, and they will proceed to the Program Chair who will take their hood from their arm. The graduate will turn and face the audience, and the Program Chair will place the hood over the graduate's head. There will be a small foot stool in place should a Program Chair like to stand on the stool. The graduate will then move towards Dean Corsello to receive their diploma, then continue towards Dr. Uzarski to shake hands and have their photo taken.

Once all names in the degree program have been called, Program Chairs will return to their seat and faculty may sit down.

At the end of the ceremony, the Mace Bearer, followed by those on stage, will exit first, followed by the faculty and then the students.