

**Faculty Research Compensation**  
**Calendar for Programs Covering Period Worked January 1, 2024 through December 31, 2024**  
**Last Updated: December 11, 2023**

**Research Incentive**

- 12/2023 CTSI sends REDCap Research Incentive Salary Declaration to all faculty for period worked January 1, 2024 through December 31, 2024
- 12/29/2023 Research Incentive Salary Declaration due for period worked January 1, 2024 through December 31, 2024
- 02/12/2025 CTSI runs Research Incentive queries for all faculty for period worked
- 03/05/2025 CTSI completes calculations for all faculty
- 03/07/2025 Leadership review of Research Incentive recommendations
- 03/14/2025 CTSI sends Research Incentive calculations and recommendations to Chairs for review
- 03/21/2025 Chair validation or feedback on Research Incentive recommendations due.
- 03/31/2025 Department deadline for final decisions
- 04/11/2025 All decisions and documentation final
- 04/17/2025 CTSI cleans and validates Research Incentive file for payroll. CTSI cleans and validates Research Incentive file for R&D
- 04/17/2025 CTSI sends salary bonus Research Incentive data to payroll. CTSI sends R&D account data from the Research Incentives to the Dean's Office
- 04/23/2025 CTSI sends Research Incentive letters to faculty
- 04/25/2025 Payroll runs with Research Incentives included
- 05/02/2025 Dean's Office establishes Research Incentive R&D Accounts

**Three-Year Salary Guarantee**

- 01/03/2025 CTSI emails REDCap Three-Year Salary Guarantee Nomination Form to Chairs
- 01/10/2025 Three-Year Salary Guarantee Nomination Forms Due
- 03/05/2025 CTSI completes Three-Year Salary Guarantee calculations for all existing and new faculty
- 03/07/2025 Leadership Review of Three-Year Salary Guarantee Recommendations
- 03/17/2025 CTSI sends Three-Year Salary Guarantee calculations and recommendations to Chairs for review
- 03/21/2025 Chair validation or feedback on Three-Year Salary Guarantee recommendations due.
- 03/31/2025 Department deadline for final decision
- 04/11/2025 All decisions and documentation final
- 05/01/2025 CTSI sends letters to faculty for Three-Year Salary Guarantee

**New Applications for Salary Bridge and Early-Career Salary Support (ECSS) Programs**

- 01/01/2024 Salary Bridge & Early-Career Salary Support Application Deadline
- 02/01/2024 January deadline decisions made and communicated to Chair
- 04/01/2024 Salary Bridge & Early-Career Salary Support Application Deadline
- 05/01/2024 April deadline decisions made and communicated to Chair
- 07/01/2024 Salary Bridge & Early-Career Salary Support Application Deadline
- 08/02/2024 July deadline decisions made and communicated to Chair
- 10/01/2024 Salary Bridge & Early-Career Salary Support Application Deadline
- 11/01/2024 October deadline decisions made and communicated to Chair

**Review of Existing Salary Bridge and Early-Career Salary Support (ECSS) Recipients**

- 10/01/2024 CTSI facilitates a review of all faculty on Salary Bridge and ECSS
- 11/01/2024 Recommendations are submitted to Chairs for review.
- 11/15/2024 Chair recommendations are due.
- 12/01/2024 Final decisions are communicated to the Chairs.
- 03/01/2025 Final review decisions go into effect