**Vice Dean for Pre-Clinical Research**

Overview

The Vice Dean for Pre-Clinical Research (Vice Dean) will report directly to the Dean of Wake Forest University School of Medicine (WFUSM) and serve as a critical member of the Dean’s Cabinet. The Vice Dean will 1) develop and advance pre-clinical research-focused strategic initiatives and programs to enhance the research and education missions of pre-clinical science departments and pre-clinical research conducted within WFUSM’s clinical departments, centers, and institutes; 2) ensure that WFUSM remains focused on translating research findings into improved care as part of our “cells to communities” institutional framework; and 3) partner with operational leaders to align resources in support of our pre-clinical science faculty, teammates, and students.

Rank

Interested WFUSM faculty members on any track, at the rank of Associate Professor or Professor will be considered for this opportunity.

Support & Incentive

The Vice Dean will receive up to 20% salary support to perform this role. In addition, the Vice Dean will be enrolled in an Annual Incentive Program that will provide the opportunity to receive additional compensation based on goal achievement. Details of this program will be discussed with successful candidates.

Duties

* Participate in regular Dean’s Cabinet leadership meetings as appropriate. Leverage expertise to inform and amplify the function of other Dean’s Cabinet leaders.
* Act as a liaison between the Dean’s Office and Pre-Clinical Research Faculty at all WFUSM campuses and enterprise research sites. Implement and support activities to ensure maximum synergies between research leaders/communities across WFUSM campuses and enterprise research sites. Plan and devise strategies for routine evaluation of pre-clinical research programs within centers and institutes and relevant departments.
* Partner and coordinate with leadership, faculty, teammates, and students to continue advancement of pre-clinical research-focused initiatives and lead projects to further pre-clinical science and improve functions within WFUSM.
* Participate in the oversight of the Research Plan for Excellence (including oversight of recruitment processes and their alignment with organizational mission) and participate in processes (including position development and hiring practices) to ensure that the RPE effectively amplifies the strengths of WFUSM research.
* Provide additional leadership in WFUSM efforts to advance diversity, equity, inclusion, and justice in its environment and programs, with a focus on research.
* Serve as Chair of the WFUSM Research Space Advisory Committee focused on laboratory space.
* On behalf of the Dean, and in partnership with administrative and other formal, regulatory-required leadership (as applicable), provide guidance and support to the following Research Administration functions: 1) Animal Resources Program; 2) IACUC; 3) Oversight and Outreach; 4) Clarkson Campus Operations; and 5) laboratory space management.
* Represent WFUSM and the pre-clinical sciences through regular engagement in institutional, regional, national, and/or international committees and societies as appropriate.
* Partner with the Dean to raise funds to support WFUSM. Includes leadership and participation in philanthropic campaigns and events.
* Other duties as assigned.

Goals

Specific goals for 2023 and beyond will be established with the successful candidate in partnership with the Dean of WFUSM and the Vice Dean for Administration.