

CLINICAL RESEARCH UNIT NEW DRY ICE ACCOUNT SET-UP AND SPID ASSIGNMENT

****This form is used when establishing new dry ice service with the CRU and no SPID number has been assigned yet.

Thank you for your interest in purchasing dry ice. Please refer to the CRU Billing Grid for current rates [HTTP://ctsi.wakehealth.edu/service/clinical-research/clinical-research-unit/rates](http://ctsi.wakehealth.edu/service/clinical-research/clinical-research-unit/rates). Rates listed are per kg.

To set up a new dry ice account with the CRU, study teams will fill out and submit this form. After the account is created, a SPID number will be generated and sent to your team by email. Please allow 2 to 4 business days for both setup and SPID assignment; both are necessary before you can request or pick up dry ice. Submit the completed form via the general CRU mailbox (cruahwfb@wfusm.edu).

All fields must be completed in order to submit the New Account Setup request. When the below workday chart of account expires please resend a new one to Elizabeth.A.Hunter@Advocatehealth.org.

Workday Chart of Account

Company (3)	Cost Center (12)	Grant (11) <i>if applicable</i>	Gift (10) <i>if applicable</i>
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IRB #:

Contact Name:

Study Sponsor:

Phone Number:

Study Name:

Email Address:

PI Name:

Finance Manager:

Phone Number:

Frequency Need:

Email Address:

Quantity: