

Clinical and Translational Science Institute (CTSI) Community Engagement Boost Award Request for Applications (RFA)

Overview

The CTSI seeks proposals for Community Engagement (CE) Boost Awards designed to promote engagement in clinical and translational research. These CE boost awards are small awards to supplement the translational work of community-based organizations (CBO). The boost award can 1) support the implementation of evidence-based interventions, 2) fund evaluations, 3) prepare pilot data that will allow for the submission of a subsequent, larger grant application, or 4) advance change to promote health.

Funding

Funds will be awarded for up to \$5,000 to be spent within a maximum of 6 months of the award. Projects requiring an award period greater than 6 months can be requested with strong justification. Up to four awards will be made each year.

Eligibility

These awards are open to all CBOs within the broad catchment area of the Wake Forest School of Medicine Clinical and Translation Science Institute (CTSI). Organizational participation with the CTSI [Stakeholder Advisory Committee](#) is encouraged.

Application Process

Submit boost award applications through the online [Community Engagement Boost Award Application](#), which includes:

- Project description (250 word max)
- How the award will help improve community health (500 word max)
- How the impact of the award will be measured and reported (250 word max)
- Details about how the requested funds will be spent and a justification of the expenses (250 word max)
- Projected timeline for use of the funds (250 word max)
- Applicant Resume, CV, or Biosketch of individual and/or brief summary of CBO mission and description (total 2 page max)

Submission Deadlines

This application process is rolling. CBOs are invited to apply at any time, but the CTSI will review submissions mid-month in January, April, July, and October. Awards will be announced at [Stakeholder Advisory Committee](#) quarterly meetings.

Review Criteria

The executive leadership of the Stakeholder Advisory Committee, in consultation with Program in Community Engagement leadership, will review proposals with the following items under consideration:

- The quality of the proposal and potential for further project development
- Demonstrated need
- Feasibility and innovation
- Appropriateness of budget and project period request

Award Requirements

1. Awardees are required to acknowledge the Wake Forest CTSI as: "The project described was supported by the National Center for Advancing Translational Sciences (NCATS), National Institutes of Health, through Grant Award Number UL1TR001420. The content is solely the responsibility of the authors and does not necessarily represent the official views of the NIH."
2. Additionally, all publications, press releases, or other documents that result from this project, including presentation of data and images acquired through CTSI programs, are required to credit the CTSI and comply with NIH Public Access Policy (submission to PubMed Central).
3. Awardees must provide information on publications, funding, and intellectual funding related to this funding as it occurs or when requested by CTSI staff.
4. Awardees will participate in at least 1 consultation with the CTSI PCE to explore linkages and potential collaborations with Wake Forest faculty and/or staff.

Contact

Questions regarding the application process should be directed to Keena Moore at krmoores@wakehealth.edu.

To apply visit <https://ctsi.wakehealth.edu/community/how-we-work/funding>