## HOW TO BOOKMARK CLINCARD SINGLE SIGN-ON USING GOOGLE CHROME

To log into ClinCard using your Medcenter credentials, you will use the following link: <u>http://clincard.wakehealth.edu</u>.

The above link will provide you with 'Single Sign-On' access to ClinCard, which means you can use your MedCenter credentials to log into ClinCard.

After following the link 'clincard.wakehealth.edu,' the URL will be automatically updated to our secure server URL. This should not be bookmarked.

To bookmark the single sign-on 'clincard.wakehealth.edu,' you will complete the following steps:

From the Google Chrome toolbar (next to the URL), you will select the customize and control button (far right)  $\rightarrow$  Bookmarks  $\rightarrow$  Bookmark manager.

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From the bookmark manager page, you will select the Organize button (far right)  $\rightarrow$  Add new bookmark. You will then enter 'clincard.wakehealth.edu' as the URL and name the bookmark in the pop-up window and click Save.

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	Add bookmark Name ClinCard URL clincard.wakehealth.edu Cancel	Sort by name Add new bookmark Add new folder Import bookmarks Export bookmarks Help center

If it is your first time logging into ClinCard, your screen should appear as the following when using the single sign-on link:



Please note: If you bookmark 'Clincard.com' instead of 'ClinCard.Wakehealth.edu,' you will not be able to log in using your MedCenter credentials.