

Office of Sponsored Programs														
Metric Detail		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD
Item Preparation														
Set ups	Total Count	69	116	111	111	60	62	103	68	85	71	124	141	1,121
Invoices	Total Count	125	185	64	228	67	88	89	108	97	91	107	118	1,367
Close Outs	Total Count	280	3	5	34	25	4	15	16	5	5	18	43	453
Total Item Preparation		474	304	180	373	152	154	207	192	187	167	249	302	2,941
Work Flow Approvals														
HR actions	Total Count	830	651	532	1,131	1,251	799	1,216	1,196	925	1,074	1,555	1,667	12,827
Requisitions	Total Count	725	954	656	1,029	877	234	242	627	725	664	607	154	7,494
eRFPs	Total Count	1,029	946	824	848	1,149	491	658	753	639	707	503	170	8,717
Travel	Total Count	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0
Total Work Flow Approvals		2,584	2,551	2,012	3,008	3,277	1,524	2,116	2,576	2,289	2,445	2,665	1,991	29,038

* TBD: Metric is currently unavailable in Concur system.