

FACULTY CANDIDATE SUMMARY

All completed forms and supporting documents should be emailed to your department's point of contact in Human Resources-Talent Acquisition.

ALL FIELDS REQUIRED UNLESS NOTED OTHERWISE

Submitter Name

Email Address

General Information

Date of Submission

Person number (if applicable)

Approved Requisition Number:

FTE (up to 1.0) or PRN:

Candidate Name (Legal):

Degree(s):

Mailing Address:

Email Address:

Current Faculty Appointment

Current Appointment (rank/title):

Currently Tenured: Yes No

Current Department:

Global Transfer Request: Yes No

Current Institution:

(Requires termination of WFUHS employment & benefits)

Requested Faculty Appointment

Requested Primary Academic Department and Section:

Requested Secondary Academic Department and Section:

Clinical Specialty:

Requested Primary Location of Employment:

- | | | | | |
|---------------------------------------|---------------------------------------|--------------------------------------|---|--|
| <input type="checkbox"/> AHWFB-WS | <input type="checkbox"/> Lexington MC | <input type="checkbox"/> Davie MC | <input type="checkbox"/> Wilkes MC | <input type="checkbox"/> High Point MC |
| <input type="checkbox"/> VA Salisbury | <input type="checkbox"/> Carolinas MC | <input type="checkbox"/> IQ/Clarkson | <input type="checkbox"/> Private Practice | <input type="checkbox"/> Other: <input type="text" value="Enter Text Here"/> |

Requested Rank:

- | | | | |
|---|--------------------------|------------------------------|--------------------------|
| Professor | <input type="checkbox"/> | Clinical Professor | <input type="checkbox"/> |
| Associate Professor | <input type="checkbox"/> | Clinical Associate Professor | <input type="checkbox"/> |
| Assistant Professor | <input type="checkbox"/> | Clinical Assistant Professor | <input type="checkbox"/> |
| Instructor | <input type="checkbox"/> | Clinical Instructor | <input type="checkbox"/> |
| Assistant Instructor (Select one below) | <input type="checkbox"/> | Adjunct Clinical (paid) | <input type="checkbox"/> |
| <input type="checkbox"/> Fellow / <input type="checkbox"/> Chief Resident | | | |

Requested Job Code: (refer to [new faculty candidate appointment page](#) for detail)

- | | | | |
|----------------------------|--------------------------|-----------------------------------|--------------------------|
| Academic Faculty | <input type="checkbox"/> | Atrium Academic Faculty | <input type="checkbox"/> |
| Academic Faculty Physician | <input type="checkbox"/> | Atrium Academic Faculty Physician | <input type="checkbox"/> |
| Academic Faculty Clinician | <input type="checkbox"/> | Atrium Academic Faculty Clinician | <input type="checkbox"/> |
| Adjunct Clinical Faculty | <input type="checkbox"/> | | |

Effective Date:

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Requested Promotion Track: (100% of compensation using extramural funds required for Research Scholar Track. No promotion track is assigned for rank of Assistant Instructor)

- Tenure Track
 Tenure at Hire
 No Track - Clinical Adjunct

Non-Tenure Eligible Tracks

- Educator Scholar
 Research Scholar
 Clinician Scholar
 Clinical Faculty Pathway

AHWFB Privileges (additional documentation required)

- Admitting: Yes No
 Clinical: Yes No

Supporting Documents (required for appointment review and approval)

- Curriculum Vitae
- Letters of Recommendation
 - One letter when requesting tenure.
 - Two letters when requesting promotion to associate or full professor with/without tenure.
- Chair memo when requesting a rank of associate or full professor.
- Statement of Support from Chair for global transfers
- Attach a joint Department Chair letter for secondary appointment requests.

Faculty Activities (describe primary areas of expertise in clinical, research and teaching in the text box below)

Mission	Time Commitment (%)	Responsibilities (describe)
Clinical (i.e., days in clinic)		
Research (Area of focus)		
Education (Type of learners)		
Administrative (title/duties)		

Compensation (To be reviewed by HR Faculty Compensation)

Projected Total Compensation \$

Target Compensation Guarantee: One Year
 Two Years
 Three Years

Provide a summary of how the compensation will be funded, whether it will be shared across multiple departments and/or funded by specific accounts (e.g., startup funds, clinical funds, extramural funds, etc.).

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Sign-on/Recruitment Bonus: \$ Enter Text Here Relocation Package: \$ Enter Text Here

Startup Package: \$ Enter Text Here

Startup Period: Enter Text Here

Outline details on how the startup funds will be distributed and utilized. Ex. Distributed in equal payments over 3 years for capital equipment, FTEs, lab, etc.

Clinical Faculty Only

Fixed Comp: \$ Enter Text Here

Projected Variable Comp: \$ Enter Text Here

Compensation Plan: Option One Option Two

For option 2 only

RVU expectation for year one: Enter Text Here

Target annual compensation paid as base compensation: Enter Text Here %

Paid in quarterly installments: Enter Text Here %

Ramp-up Period: One Year Two Years Three Years

Roles and Responsibilities (Describe candidate roles, responsibilities, and expectations)

Optional Information (Justification for appointment, list of work locations, teaching effort, administrative appointments)

Greater Charlotte Region Only

Current Employer(s):	<input type="checkbox"/> Atrium Health	FTE %:	Date of Hire:
	<input type="checkbox"/> OrthoCarolina	FTE %:	Date of Hire:
	<input type="checkbox"/> Charlotte Radiology	FTE %:	Date of Hire:
	<input type="checkbox"/> Metrolina Nephrology	FTE %:	Date of Hire:
	<input type="checkbox"/> Carolinas Neurosurgery & Spine	FTE %:	Date of Hire:
	<input type="checkbox"/> Other :Enter Text Here	FTE %:	Date of Hire:

Department at Atrium Health:Enter Text Here

List clinical specialty, if applicable: Enter Text Here

FACULTY CANDIDATE SUMMARY

Statement of Support from Atrium Leader

Approvals

Faculty appointments are contingent upon employment and subject to the approval of the Promotions and Tenure Committee, Faculty Executive Council, WFUSM Dean, WFU President and the WFU Board of Trustees.

Department Chair

Enter Date Here

Date

Vice Dean/Associate Dean, Faculty Affairs

Enter Date Here

Date