



STEP 1 Profile Setup

(Returning users continue to STEP 2)

- All users must have a MyAHEC* account with current mobile phone number on file.
- To create/update a profile or recover your existing username or password, visit <http://my.ncahec.net/>



STEP 2 Confirm Attendance

- **TEXT** the unique session number provided in today's activity to **336-793-9317**.
- A reply will be sent back to confirm attendance in this session.

*****IMPORTANT*****

- Attendance confirmation will be closed **5** minutes after the session ends.
- Participants are responsible for bringing their phones to the activity and following the texting procedure.
- Sign-in sheets will not be provided as back-up for those who do not bring their phone.
- Participants who neglect to **TEXT IN** will not receive credit.
- **All attendees must keep their profile up to date with current mobile phone number used for reporting attendance at <http://my.ncahec.net/>.**

*MyAHEC is an online service of the North Carolina Area Health Education Centers (NC AHEC) Program providing personalized services and resources to North Carolina's health care professionals. MyAHEC provides services and resources to continuing education participants and presenters including:

- Search the NC AHEC continuing education calendar for upcoming NC AHEC continuing education events
- Track your completed continuing education credits using the online transcript
- Use the presenter's CE Record service to track continuing education events at which you have presented



You **MUST** have an existing MyAHEC account with current mobile phone number on file to participate in the WFU OCME texting attendance system.

To create/update a profile or recover your existing username or password, visit <http://my.ncahec.net/>

What is MyAHEC?

MyAHEC is an online service of the North Carolina Area Health Education Centers (NC AHEC) Program providing personalized services and resources to North Carolina's health care professionals. MyAHEC combines resources from the nine NC AHEC regional offices and makes them available on a single website to a statewide audience. The available resources vary by user and are designed to provide the services and information required by each individual user based on their relationship(s) to NC AHEC.

MyAHEC currently provides services and resources to continuing education participants and presenters, students requesting NC AHEC housing, and anyone wishing to receive NC AHEC marketing materials.

Future versions of MyAHEC are planned to support the AHEC-related activities of school or departmental liaisons, AHEC preceptors, residents, students, AHEC staff, and others.

Who should use MyAHEC?

MyAHEC currently provides online resources to:

CE Participants

- Search the NC AHEC continuing education calendar for upcoming NC AHEC continuing education events
- Track your completed continuing education events using the online CE Record service
- Check your registrations for upcoming continuing education events and download related documents

CE Presenters

- Use the presenter's CE Record service to track continuing education events at which you have presented
- View a roster of participants for your continuing education classes
- Upload documents to share with registered participants

Health Science Students

- Request NC AHEC housing for your North Carolina community-based rotation
- Check the status of your housing requests

Anyone wishing to receive NC AHEC marketing materials

- Request marketing materials on topics of interest to you