

**CAROLINAS COLLEGE OF HEALTH SCIENCES
POLICY AND PROCEDURE**

Section V - Safety

SUBJECT: MICROWAVE OVEN SAFETY USE GUIDELINES

REVIEWER(S): Safety Committee Chair

I. POLICY

To provide safety guidelines for the safe use and operation of microwave ovens.

II. PROCEDURE

- A. Never operate the microwave empty.
- B. Do not attempt to operate the microwave with the door open.
- C. Do not place any object between the oven front face and the door or allow soil or cleaner residue to accumulate on sealing surfaces.
- D. Do not operate the oven if it is damaged.
- E. It is particularly important that the oven door close properly, and that there is no damage to the:
 - door (i.e., bent),
 - hinges and latches,
 - door seals and sealing surfaces.
- F. Never disable safety interlocks.
- G. Wipe the microwave oven interior clean after each use.
- H. Never place the following items in a microwave oven:
 - Metal
 - Aluminum foil
 - Wood
 - Non-food items (i.e., dressings, blankets, etc)

- I. The Microwave Oven Safety Use Guidelines policy and procedure will be reviewed and/or updated bi-annually.

III. APPROVAL:

Name: _____ Title: President Date: _____