

**CAROLINAS COLLEGE OF HEALTH SCIENCES
POLICY AND PROCEDURE**

Section V - Safety

SUBJECT: SAFETY PLAN AND MANUAL

REVIEWER(S): Safety Officer

I. POLICY:

The college will take all necessary measures to provide safe and healthful conditions for the well-being of students, visitors and personnel. The safety plan establishes ways to coordinate efforts to prevent, eliminate or reduce unsafe practices and conditions which lead to accidents.

II. PROCEDURE:

- A. The college safety manual is made available to all faculty and staff electronically on the college's shared data drive or via Memory Lapse. One copy is maintained in the resource center (room 137) for emergency or student reference.
- B. The Carolinas College of Health Sciences (CCHS) Safety Manual will reflect input from Lincoln-Harris Property Management Group, Carolinas Healthcare System's Safety Committee and Safety Officer, and the CCHS Safety Committee.
- C. The safety manual will be reviewed at least bi-annually by the CCHS Safety Committee as directed by the chair of that committee.
- D. The Safety Plan and Manual policy will be reviewed biannually.

I. APPROVAL:

Name: _____ Title: President Date: _____