

**CAROLINAS COLLEGE OF HEALTH SCIENCES
POLICY AND PROCEDURE**

STUDENT AFFAIRS

SUBJECT: STANDARDS OF APPEARANCE - STUDENT

REVIEWER(S): Chair, Academic and Curriculum Committee*
Provost

I. POLICY

At Atrium Health, students are considered part of the patient care team, and as such, must project a respectful, professional, competent image to teammates, patients, and fellow students. To project a professional image, to standardize expectations, and to be consistent with Atrium Health standards, students are expected to follow the specific standards of appearance outlined in this policy. This policy identifies specific expectations related to attire in both patient care and non-patient care areas.

II. PROCEDURE

- A. College-issued identification badges will be worn at all times at chest level or above with the student's picture clearly visible.
- B. On the college's campus site, students are expected to dress modestly and in good taste, including but not limited to:
 1. No tank tops.
 2. Shorts should be no more than three inches above the knee.
 3. No exposure of midriff.
 4. No low-cut shirts or blouses.
 5. Undergarments should be worn but not be visible.
 6. No profanity, slanderous or disrespectful images of language, or promotion of inflammatory causes.
 7. No pajamas or slippers.
- C. For scheduled, clinical coursework, the following dress code applies to students in the clinical environment or participating in activities in the Carolinas Simulation Center and must be adhered to at all times:
 1. The official college-approved uniform must be worn. Uniforms must be clean and wrinkle-free.
 2. Pant length is the top of the shoe.
 3. Dress length is no shorter than the middle of the knee.
 4. Only white or teal jacket or required personal protective equipment (PPE) may be worn over the uniform.
 5. No exposure of cleavage or chest hair. Students may wear white or black undershirts (short- or long-sleeved) or tank tops with no visible logos under the uniforms.
 - a. Clinical laboratory sciences student undershirts must match shoes and socks.
 6. Undergarments are to be worn, but should not be visible, with no visible logos.
 7. Clean and polished shoes that are only leather or leather-style are required. Shoes are to have a solid top surface and closed toes.
 - a. Nursing and clinical laboratory sciences students: Must wear white or black shoes.
 - b. Radiologic technology students: Must wear white shoes.
 - c. Clinical laboratory sciences students: No clogs are permitted.
 8. Socks or hosiery covering the ankles are to be worn at all times.
 - a. Clinical laboratory sciences students: Socks must be white or black to match shoes.
 - b. Radiologic technology students: Socks must be white.
 9. Nails longer than ¼ inch past the free edge of the nail, acrylic or other artificial nail tips may not be worn by anyone providing direct patient care because they increase risks of transferred bacteria to patients. Clear or light-colored nail polish may be worn but may not be chipped.
 10. Makeup must be light with natural colors only.

11. Hair is to be clean, neat and controlled. Extremes in hairstyle and hair-color are not acceptable.
 12. Hair (short or long) which falls toward the face when the head is bent must be pulled away from the face with a plain band, clip, or barrette (no hair bows). Other headwear is not to be worn unless for approved religious or medical reasons.
 13. Any facial hair is to be clean and well-groomed.
 14. Perfume, cologne or strong scents must not be worn.
 15. Jewelry and other accessories are to be conservative and are not to interfere with the performance of job duties or cause a safety risk for the student, patient or others.
 - a. One ring or one wedding set may be worn on either hand.
 - b. Studs are the only permissible piercing jewelry. Up to two earrings may be worn per ear. No other visible body piercings are permitted.
 - c. No other jewelry may be worn except medic alert jewelry and a watch. Radiologic technology students are required to wear a watch with seconds displayed.
 16. Tattoos are to be smaller than one inch in diameter. They must not be unpleasant or potentially unpleasant to our patients, visitors or other team members. Otherwise, tattoos are to be completely covered. Examples of potentially unpleasant tattoos include designs that are violent, threatening, sexual or that deface religious symbols.
- D. For unscheduled but authorized, official student business in a clinical setting, such as researching an assignment or protocol, students may wear the college uniform as described above, or a college-approved white lab coat worn over business casual clothes.
1. Business casual attire is modest, clean and neat.
 2. No jeans, shorts or sandals are permitted.
- E. Other hospital-approved scrubs or uniforms are permissible in appropriate departments or clinical situations.
- F. For visiting a patient-care facility in an unofficial capacity, such as using the cafeteria or attending a meeting or a workshop, students should follow business casual guidelines. No jeans, shorts or sandals are permitted, and clothing must be modest, neat and clean.
- G. Students should refer to course syllabi for additional course-specific (e.g., labs) dress code requirements.
- H. Students who make inappropriate clothing or accessory choices will be counseled by their faculty member, program chair or by the dean for student affairs and enrollment management and may be sent home with a recorded class or clinical absence to change into acceptable attire. Violations will result in placement on an action plan or additional disciplinary action up to and including dismissal from the program and the college.
- I. The Standards of Appearance-Student policy and procedure will be reviewed bi-annually.

III. REFERENCES

Related Policies to Consult:

CCHS: ACADEMIC - [Student Action Plans](#)

Atrium [HR 5.01 – Standards of Appearance](#)

Health: [ADM 270.05 - System Provided Scrub Wear](#)