

## Enroll in Benefits

Your deadline to enroll is **30 days after your hire date**. Your benefits will be effective the first day of employment.

PeopleConnect → Human Resources → Comp Benefits → YourHRLink → Sign in using your User ID & Password → Select Employee Tab

**Questions?** Please contact the HR Service Center at [HRServiceCenter@atriumhealth.org](mailto:HRServiceCenter@atriumhealth.org) or **(704) 631-1500**  
<https://atriumhealth.org/newproviderportal/benefits>

## Set up Direct Deposit

PeopleConnect → Human Resources → Compensation and Benefits → YourHRLink → Sign in using your User ID & Password → Select Employee Tab → Click My Personal & Paycheck Info → Direct Deposit → Add Account

## Update Federal Tax Withholding

PeopleConnect → Human Resources → YourHRLink → Sign in using your User ID & Password → Select Employee Tab → Click My Personal & Paycheck Info → W-4 Tax Information → Make your changes and click **Submit**

## Badge Access/ Parking

**Badge access or parking issues?** Contact your Practice Manager for specific instructions on where to park. For access issues you can contact the IS helpdesk at 704-446-6161 .

### Additional Items

Create a Doximity network profile:

<https://www.doximity.com/>

Interested in a mentor or coach?

[CPL@AtriumHealth.org](mailto:CPL@AtriumHealth.org)

Know a talented physician or APP?

[ProviderRecruitmentRewards@atriumhealth.org](mailto:ProviderRecruitmentRewards@atriumhealth.org)

Does your spouse/significant other need help with their job search?

[ProviderRetention@atriumhealth.org](mailto:ProviderRetention@atriumhealth.org)

New Physician & APP Portal:

<https://atriumhealth.org/newproviderportal/>



### Download Mobile Apps

Download via the iPhone App Store, Google Play, and Windows Phone Store

- Atrium Teammates
- MyAtriumHealth
- MyAtriumHealth Tracker
- Atrium Health Directions
- Virtual Visit
- Castlight Mobile
- My MedCost
- The Empower Retirement app
- BofA Health